

**Sydenham Institute of Management Studies, Research &  
Entrepreneurship Education (SIMSREE)**

**Affiliated to Dr. Homi Bhabha State University (HBSU)**

**MMS NOTIFICATION**

**FOR ADMISSION PROCESS AY 2024-25**

1. Fill up the Institute Admission Form
2. Read Notification carefully and arrange the photocopy of documents, SET wise in the Order given below :-

**Set 1 - Compulsory Documents at the Time of Admissions Process:**

**Mandatory Documents**

1. Seat Acceptance Letter
2. FC – Receipt cum Acknowledgement
3. Allotment Letter
4. Score Card on which you are Admitted for MMS Course  
(MHCET / CMAT / CAT / MAT / ATMA / GMAT / XAT (as applicable))

**Set 2 - Dr. HBSU University Registration Form documents**

**All Candidates (Mumbai University & Other University Candidates)**

Provisionally admitted at SIMSREE must Arrange photocopy of documents in the following sequence/order :-

- 1 Final Year Degree Marksheet
- 2 Provisional Passing Certificate OR Degree Certificate
- 3 Allotment Letter from State CET Cell website
- 4 Score Card (Mandatory)
- 5 Caste Certificate (as applicable)
- 6 PH / EWS / TFWS / Orphan / J & K Migrant Certificate (as applicable)
- 7 Income Certificate for EWS / TFWS (as applicable)

**Set 3 - Eligibility / Enrolment Process of Dr. HBSU University :-**

**Applicable for Candidates belonging to Other than HBSU University**

(Arrange photocopy of documents in following sequence/order:-)

1. S.S.C Marksheet
2. H.S.C Marksheet / All Diploma Marksheets & Certificates (as applicable)
3. All Semester Degree Marksheets (Mandatory)
4. Provisional Passing Certificate OR Degree Certificate
5. Allotment Letter from State CET Cell website
6. Score Card (Mandatory)
7. Caste Certificate (for Reserved Candidates)
8. Caste Validity (for Reserved Candidates)
9. Non-Creamy Certificate (as applicable)
10. EWS / TFWS / Orphan / J & K Migrant Certificate (as applicable)
11. Income Certificate for EWS / TFWS (as applicable)

**Set 4 - Verification of Documents Process :**

**Candidates who belonging to Other than HBSU University**

Degree Certificate OR

Final Year Marksheet with Provisional Passing Certificate

## **Set 5 -Submission of Original Documents alongwith 2 sets of photocopies at the Institute**

**NOTE :- Before Submission of Original Documents at the Institute  
Students should keep SCAN copy of Originals documents  
for themselves for their future use**

**For All Candidates : The Candidates should submit the following Original documents.**

**(Arrange Original documents & 2 sets of photocopies of documents in the given sequence / order only)**

1a. Seat Acceptance Letter	<input type="checkbox"/>
1b. FC – Receipt cum Acknowledgement Letter	<input type="checkbox"/>
2. Allotment Letter showing admitted at SIMSREE	
3. Score Card on which Admission allotted for MMS Course MHCET / CMAT / CAT / MAT / ATMA / GMAT / XAT Specify :- _____ (as applicable)	
4. SSC Marksheet	
5. H.S.C Marksheet / All Diploma Marksheets & Certificates (as applicable)	
6. Graduation Marksheet (All Semester wise / Year wise)	
7. Provisional Passing Certificate OR Degree Certificate	
8. Post Graduate (PG) Marksheet (if any)	
9. PG Provisional Passing Certificate OR Degree Certificate (if any)	
10. <b>For Type A/B :-</b> - Nationality & Domicile Certificate / Birth Certificate / School Leaving Certificate	
11 <b>For Nationality :-</b> - Birth Cert. / Photocopy of Passport / School Leaving Certificate / Nationality Certificate	
12. Leaving Certificate / Transference Certificate of Last Qualifying Exam	
13. Migration Certificate for Other Universities Students	
14. <b>GAP Certificate :- Educational GAP</b> On Rs. 100/- non-judicial Stamp Paper	
15. Anti Ragging :- Affidavit Online (Mandatory) a) from Student <input type="checkbox"/> b) from Parents <input type="checkbox"/>	
16. Caste Certificate (if applicable)	
17. Caste Validity Certificate (if applicable)	
18. Non Creamy Layer Certificate (if applicable)	
19. Photocopy of Aadhar Card	
20. PH Certificate / Proforma _____ (if applicable) a) Learning Disability (LD) <input type="checkbox"/> / b) Visual Disability (VD) <input type="checkbox"/> c) Physically Disability (PH) <input type="checkbox"/>	
21. a) EWS <input type="checkbox"/> b) TFWS <input type="checkbox"/> c) Orphan <input type="checkbox"/> d) J & K migrant <input type="checkbox"/> Proforma / Certificate Specify :- _____	
22. Income Certificate for EWS / TFWS _____ (as applicable)	
23 Photograph (4)	

**Guidelines :-**

- **Anti Ragging** form both of which should be duly filled in Rs. 100/- Non-Judicial Stamp Paper with Notary and submits a signed copy of -
  - Student and
  - Parent/Guardian.
  
- **Digital University** Pre-Admission Online Registration Form Portal for **MMS AY 2024-25** **Link will be provided later**
  
- **Transfer Certificate** Forms are available on campus in case your college does not provide you TC / LC directly.

**WELCOME TO SIMSREE**